

**FACILITY POLICY**  
**V. J. and Angela Skutt Student Center**  
**Harper Center for Student Life and Learning**

SECTION Reservations and Event Fees & Billing			NO. 4.4		
ISSUED March 2009	REV. January 2011	REV. May 2011	REV.	REV.	REV.
POLICY Early Opening/Late Closing Fees			PAGE 1 OF 1		

**PURPOSE:** To state a specific fee if the client requires an early opening or late closing.

**SOURCE:** Skutt Student Center Advisory Board and Harper Center for Student Life and Learning

**POLICY:** Early/Late Open

Clients requesting the Skutt Student Center to open earlier or close later than normal operating hours will be required to pay an early opening/late closing fee as outlined below:

- Tier 1     \$35.00 per hour
- Tier 2     \$100.00 per hour
- Tier 3     \$150.00 per hour

Note: Refer to Operating Hours policy 2.1 for academic, summer, and general holiday/break hours.

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