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**Creighton Education Department**

**Student Support Fund**

It is through the generous support of faculty, staff, alumni, and donors that this support fund is made available for students. It is meant to support the costs, outside of Creighton University tuition and fees, required of teachers to be certified as a teacher, counselor, or administrator in the state of Nebraska. Students with financial need may apply for funding for specific items required by the state of Nebraska or Creighton University. Funds may also be awarded for students in need that would be showcasing professional development and knowledge gained at Creighton and through experience by presenting at conferences or publishing in peer reviewed journals. Award decisions will be made in a timely manner through consultation with the education department.

**ELIGIBILITY**

* Candidate must currently be enrolled as an undergraduate or graduate student at Creighton
* Candidate must be working towards certification in the state of Nebraska
* Candidate must demonstrate financial need

**CRITERIA**

* The candidate will submit an essay describing…
	+ their need/desire for the funding,
	+ their intended use for the funds,
	+ the degree/certification being sought at Creighton University
	+ their future plans for how this funding and their education will benefit the greater good.

**PROCEDURE**

* Attached request must be submitted to the Director of Certification at least three weeks prior to the date the funds are needed
* All questions must be answered completely.
* Once need is verified and request is accepted, funds will be disbursed through the education department in the form of an email from the Director of Certification. Within the email, students will be instructed on next steps individualized to each situation.
* Each student that receives funding will be required to send *at least* one thank you note to a donor describing the impact of the funds and how they were used.

**Creighton University Education Department**

**Student Support Fund Request**

***Due at least three weeks prior to need***

Name:

Net ID:

Telephone Number:

E-mail Address:

Main category for which the requested funds will be applied

[ ] Praxis Exam(s)

[ ] Background Check

[ ] Certification Application

[ ] Fingerprints

[ ] Professional Development

[ ] Other

Please submit an essay describing…

* + your need/desire for the funding,
	+ your intended use for the funds,
	+ the degree/certification you are seeking at Creighton University
	+ your future plans for how this funding and their education will benefit the greater good.

**CERTIFICATION**

**Applicant:**

I (print name) certify that all the statements made in this form and within the essay are true, complete and correct to the best of my knowledge and belief and are made in good faith.

**Signature Date**