

## Graduate School Information Sheet

This form will help you to provide faculty with the best source of information possible when writing letters of recommendations for graduate or professional school. Please give a completed copy of this form to each faculty member who has agreed to write a letter of recommendation.

Your thoughtful and thorough responses to the items below will contribute to a more effective letter of recommendation. Assume your recommender knows nothing about you, the more information you provide the stronger your letter of recommendation will be.

1. Name: \_\_\_\_\_

2. How long you've known me and in what capacity. (ie. student in your research methods class in spring 2010, research assistant) \_\_\_\_\_

3. Grade Record Examinations scores:

Verbal: \_\_\_\_ Quantitative: \_\_\_\_ Analytic: \_\_\_\_ Subject: \_\_\_\_

Have you taken this test more than once?

☐ Yes List your previous scores: \_\_\_\_\_

☐ No

4. Other Standardized Test scores (e.g., LSAT, MCAT, DAT, Miller Analogies Test, etc.):

Name of Test: \_\_\_\_\_

Score(s) on Test: \_\_\_\_\_

Have you taken this test more than once?

☐ Yes List your previous scores: \_\_\_\_\_

☐ No

5. What is your Overall GPA? \_\_\_\_\_ What is your Psychology GPA? \_\_\_\_\_

6. Courses you have taken from this recommender and semester taken: \_\_\_\_\_

7. Titles and abstracts of any research papers you have written. \_\_\_\_\_

8. Honor societies to which you belong, awards that you have won. \_\_\_\_\_

9. Describe your relevant work and volunteer experience. \_\_\_\_\_

10. Describe your professional goals. (Be specific - not "I want to be a clinical or I/O psychologist). \_\_\_\_\_

12. Be sure to attach:

☐ Curriculum vitae

☐ Copy of CU transcripts (unofficial)

☐ Copy of application recommendation forms (if applicable)

- ☐ Personal statement (recommended)
- ☐ Copies of your best-written work in psychology (research reports, term papers, and similar projects)
- ☐ List of all applicable schools, with name, Due dates, program, special instructions. (see attached. YOUR FIRST SCHOOL SHOULD REPLACE THE EXAMPLE)
- ☐ Addressed and stamped envelopes (express delivery postage if required)

[illegible]